



Student Guidebook 2022-2023 School Year

Magnify Dance Center provides comprehensive dance training and education to students, ages two years through adult. From the once-a-week recreational student to the passionate 15-hour per week pre-professional, all dancers are given a positive, nurturing experience, while receiving proven, quality training unsurpassed in New Mexico.

Our vision is to be the premiere pre-professional training facility for classical ballet and contemporary dance in the state of New Mexico. The desire of each of our Faculty is to instill the skills and abilities necessary for each of our dancers to achieve their goals. We seek to assist our graduates in the pursuits of contracts with professional dance companies or college dance programs and wish for each Magnify student to remain an avid dance lover and supporter throughout their life.

2023 Showcase:

Our Magnify Dance Center spring showcase will take place on Friday & Saturday, May 19 & 20, 2023. This year's show is titled, *Seasons*, and will be presented at Albuquerque's beautiful National Hispanic Cultural Center. Proceeds from the show will be donated to Ronald McDonald House of New Mexico.

For our Primary, Junior and Level 1 & 2 Conservatory dancers, Showcase gives the opportunity to take choreography created and learned in class and turn it into an inspiring and entertaining show! This year's dances will take us on a seasonal tour of all the best of each season. Participation is open to all aforementioned MDC dancers, with the exception of our Mommy+Me students, though every MDC dancer is encouraged to attend the show. They will be sure to enjoy!

For Showcase, the Performance/Costume Fee is per dancer and includes one costume, as follows: \$85 +tax for Primary Levels; \$105 +tax for Junior Levels and Conservatory Levels 1 & 2. This fee is non-refundable and is due by October 15, 2022.

Our *Magnify Mentorship* program, established in 2020, offers our upper-level dancers the opportunity to mentor younger dancers throughout every aspect of the production preparation and performance process. Upper-level dancers will receive invaluable experience in all aspects of performance preparation while they maintain their own performance experience through Magnify Ensemble's season of *Christmas Joy & How Love Wins*.



CONTACT INFORMATION:

- Email: info@magnifydancecenter.com
- Studio Telephone: 505-312-8371
- Studio Address: 8529 Indian School Rd. NE, ABQ, NM 87112
- Website: www.MagnifyDanceCenter.com

FOLLOW US!

- Facebook: Magnify Dance Center
- Instagram: MagnifyDanceCenter
- YouTube: Magnify Dance Center

2022-2023 Calendar

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| August 18 | First Day of Classes |
| September 5 | Closed for Labor Day |
| October 6-8 | Closed for Fall Break |
| October 24-29 | In-Studio Performance Week |
| October 31 | Closed for Halloween |
| November 23-26 | Closed for Thanksgiving |
| December 10-11 | Magnify Dance Ensemble presents <i>Christmas Joy</i> |
| December 14-20 | In-Studio Performance Week |
| December 21-January 3 | Closed for Christmas break |
| January 4 | Classes Resume |
| January 16 | Closed for MLK Jr. Day |
| March 13-18 | In-Studio Performance Week |
| March 20-25 | Closed for Spring Break |
| April 1-2 | Magnify Dance Ensemble presents <i>How Love Wins</i> |
| May 10 | Last Day of Classes for all Primary/Junior dancers |
| May 13-14 | <i>Seasons</i> , Magnify's Spring Showcase |
| May 20 | Last Day of Classes for all Conservatory dancers |
| June 5-17 | Magnify Five Point Dancer Summer Intensive |
| June 19-23 | Magnify Young Dancer Workshop |
| June – July | MDC Summer Primary/Junior classes & camps |



Registration, Payment & Tuition Policies 2022-2023 School Year

- **Registration & Enrollment** is an obligation to take a spot in a class, thus payment is expected for all classes in the year, regardless of the student's attendance. Annual registration fee is \$65 per family, with an early registration discount (\$30 only) from April 1-15. This fee is due at the time of enrollment and is non-refundable. To complete enrollment, an online account must be setup in our portal with class selections completed and the annual registration fee submitted. A student may not attend classes until these administrative requirements have been met.
- **Automatic Payment Procedures:** The annual school year program runs from August-May. Monthly tuition is automatically charged to your account (debit/credit card) on file on the 1st of the month. A half month's tuition is charged for August. Please see our full Tuition Policy posted on our website for further information. The tuition amount per month is set, regardless of holiday closures or inclement weather days.
- **Late Fees:** A late fee of 10% of the balance due will be charged if payment is not received by the 10th of the month. Tuition payments that are declined are subject to late fees and any bank fees.
- **Showcase Costume Fees:** All students are required to pay Costume Fees in full by the due date. Students with delinquent accounts will not be eligible to participate in Showcase. **Costume fees are non-refundable.**
- **Termination and Refunds:** Registration fees are non-refundable. MDC does not offer refunds for missed classes, including withdrawal from the school (*unless we are notified in writing, with 30-day notice*), vacation or illness. The only exception is a case of a documented medical emergency.
- **Withdrawal:** MDC must be notified in writing (info@magnifydancecenter.com) when a student will be withdrawing from the school. If MDC is not notified in writing, billing will continue on a monthly basis. Magnify Dance Center reserves the right to terminate participation with MDC based on student and/or parent conduct.
- **Boys/Young Men Discount:** Boys and young men are offered a 50% discount off tuition.
- **Sibling Discount:** Families with more than one student enrolled at MDC shall pay the highest-level tuition first, with the next highest tuition/sibling eligible for a 20% reduction in tuition, and subsequent siblings eligible for a 25% reduction in tuition.
- **Pointe Shoe Fittings:** Dancers who are fitting for pointe shoes must have a member of the MDC Faculty accompany them for an appropriate/safe fit. Due to the high volume of dancers in need of fittings and the time necessary to complete them, our Faculty members charge \$15 for each fitting.

MDC Tuition & Fees 2022-2023

Primary & Junior Divisions:

- 30-minute class: \$50/month, plus tax
- 45-minute class: \$63/month, plus tax
- 60-minute class: \$75/month, plus tax

Magnify Conservatory Pre-Professional Division:

***Conservatory hours based on enrollment. Final hours-per-level will be published upon completion of the 22/23 Schedule*

- Level 1 tuition: \$145/month, plus tax
- Level 2 tuition: \$189/month, plus tax
- Level 3 tuition: \$211/month, plus tax
- Level 4 tuition: \$310/month, plus tax
- Level 5 tuition: \$365/month, plus tax

(For all divisions & levels, additional classes/hours offered at a discounted rate. Please inquire.)



Studio Etiquette

ATTENDANCE

- If it is necessary for a student to be absent from class, please notify the school by phone/email 312-8371/info@magnifydancecenter.com (email preferred). A missed class may be made up within 30 days where there is an appropriate alternative. Make-up classes are not guaranteed. Check in at the front desk prior to your make-up class.
- To reach full potential, students are expected to attend all scheduled classes and rehearsals. No refunds will be given for absences. Please have students arrive ten minutes prior to the beginning of class time to ensure adequate preparation for that class. Attendance will be recorded.
- Students who are more than five minutes late to class may attend class only at the discretion of the teacher, so as not to disrupt the class. Tardy students should quietly knock on the classroom door and wait for the instructor to invite them into class.

DRESS CODE/LOST AND FOUND

- MDC maintains a strict dress code. Please consult our full requirements in our published Dress Code on our website under “Download Forms.” Each dancer must have proper attire within two weeks of beginning class.
- Dance shoes are to be worn only in the studio, and not outside in the parking lot.
- Please put student’s first initial and last name on all clothing, shoes, bags, water bottles, etc.
- MDC is not responsible for lost articles. Found items are held in baskets in the dressing rooms. Lost and Found is cleared two to three times a year, with items donated to charity.

FOYER AREAS

Sound carries strongly in the foyer areas. We need your help with the following:

- When possible, please drop off your student and go. This minimizes foyer crowding and noise. Following their classes, students must remain quietly in the lobby or porch area. Students will not be allowed to leave without a parent, unless they are driving themselves. Please pick up your dancer in a timely manner.
- Our foyers/viewing areas are not public lobbies. They are quiet areas to wait and observe.
- Kindly be respectful of the instructors and dancers by keeping your voice low.
- Refrain from making/receiving cell phone calls; kindly use the front porch area.

As much as we love children, we must ask you to adhere to the following:

- Small children must be within reach of your hand at all times.
- Absolutely no running at any time.
- Kindly remove your children if they are discontented and/or crying. The sound strongly carries into the studios. Please ask them to keep their voices down similar to a library.
- Kindly do not allow them to place hands, feet or toys on the walls, windows or mirrors.
- Please ensure that children do not play on stairs or hang from railings. This is VERY dangerous.

Food, drink and gum policies:

- Absolutely no eating in the foyer areas.
- Absolutely no beverages other than bottled water.
- Absolutely no gum chewing from parents or children.
- MDC is a fast-food-FREE zone. Please refrain from bringing any fast food into the studio. We prefer to promote healthy eating habits for all our dancers in order for them to perform their best.

Studio Etiquette, Continued

DRESSING ROOMS

Dressing rooms should remain clean and organized. Please help with these:

- We encourage your light snacking prior to arrival at the studio/dressing room.
- Snacking is permitted for those taking multiple classes.
- Bottled water only. Absolutely no drinks in cups with lids (no Starbucks, sodas, Keva Juice).
- Please show respect by using the wastebasket.
- Please keep the volume at a respectable level in order to not disturb classes in session.

RESTROOMS

- Please remember to use the restroom *prior* to class.
- Please do your part to keep this area clean!
- If you see trash on the floor, please help by disposing of it.
- Parents, please do not use restrooms at the end of/in between classes. Keep restrooms open at this time for dancers/teachers who need the restroom between classes.

STUDIOS

- Food and drink are not permitted, except for bottled water.
- Do not lean on or touch mirrors.
- The barres are for instruction; do not drape items, hang or play on them.
- All teaching tools, props, visual aids, and sound equipment should not be touched or used without explicit permission by the instructor.

GENERAL

- Smoking, alcohol or other drug use is expressly forbidden on the MDC premises at any time. Such usage will constitute grounds for dismissal from the MDC program.
- All faculty, staff, parents and students will treat each other with respect and courtesy.
- Email is our primary means of keeping you informed of studio events and news. Please make sure to provide us your email address. Our website, Facebook, Instagram and other social media will keep you updated on general studio news, policies and important dates.

PARENT EXPECTATIONS

- If you have any questions/concerns, kindly email info@magnifydancecenter.com.
- Family and friends are not permitted into a child's class, except during In-Studio Performance Week. Photography is allowed during this time.
- If you would like to meet with a teacher, arrangements can be made to meet at time convenient for all. Between classes is NOT the right time to approach a teacher.
- It is your responsibility to reply with an acknowledgement of receipt to ALL personal emails.
- It is expected that you will inform all caregivers, carpoolers, or any other person in charge of your child of all information in this handbook to ensure compliance.
- Please make sure to review the Student Contract with your dancer.
- Please notify instructors of special circumstances or difficulties your child may have.
- Please pay tuition and fees on time. (Tuition is due the first of the month.)
- Please read, sign and submit the Parent Contract at registration time.

STUDENT EXPECTATIONS

- All students are required to review the Studio Etiquette section, above, of the Guidebook.
- Please read, sign and submit the Student Contract at registration time.



The Conservatory at Magnify Dance Center

Magnify Dance Center works as a perfect springboard to a professional career, with its own prestigious Conservatory Program. Our Conservatory exists to further the experience of MDC, with the goal of preparing dancers for a possible career in dance. MDC requires a time commitment and dedication commensurate with the world's top training facilities. Our students win prestigious awards, work professionally and are invited to participate in America's top training programs.

The Magnify Conservatory auditions students age 6-18 on a year-round basis, by appointment. Prospective Conservatory students should demonstrate an exceptional interest in and desire to dance. Dancers are evaluated on such physical factors as flexibility and turnout, and other criteria such as musicality and performance quality. Most important is the dancer's determination and drive for growth in technique and artistry.

Our Conservatory is broken down into 5+ levels of 15 dancers each, to insure focused, personal attention for each dancer. Each level has a set curriculum and number of classes designed by the Directors to provide a rigorous, well-rounded and challenging experience. Conservatory students benefit from a team of our Faculty who work together to provide the best in education in classes including: ballet technique, pointe, Cecchetti, contemporary, technique integration & jazz. Hours required and indicated below are based on enrollment and provided as a sample only.

Conservatory students who commit to our full program may also receive the following benefits of participation:

- **Priority placement** in all classes.
- **Complimentary studio rentals** (based on availability) for any privates/rehearsals with MDC Faculty.
- **Guest classes** with MDC Associate (Guest) Faculty or other Guest Teachers. These classes will be offered to our full-program Conservatory students *ONLY*.
- **Lectures/Panels/Guest Speakers** Conservatory students will receive outside coaching on such topics as injury prevention, nutrition, cross-training, career planning, etc.
- **Group outings** (add'l fees may apply): Throughout the year, Conservatory students will attend professional performances in the greater Albuquerque area. These include ballets, musicals, movies, etc. all handpicked by the Directors. Tickets are usually purchased in advance.
- **Competition Team** (add'l fees apply): MDC engages in a limited number of dance competitions. Our Conservatory dancers are our only representatives to these events and will be choreographed and coached under careful supervision.
- **Out-of-town Summer Workshops/Intensives** MDC encourages students to study at top training programs throughout America over the summer. We advise and coach hopefuls through the audition process and help students choose between workshops to which they have been accepted.
- **Choreography** MDC faculty offers choreography for solos, duets and trios upon request and based upon availability. Choreography fees for dance numbers range from \$200-\$500 per number based on choreographer's experience. Choreography fees include style and music selection assistance, choreography and 3 hours of choreography instruction/rehearsals with studio space for teaching to the dancers.
- **Performing** Performing for our students is optional, with plentiful opportunities provided by our associated pre-professional performing company, Magnify Dance Ensemble. For auditions, please inquire at info@magnifydancecenter.com.